



CLUB CONSTITUTION

1. Name

The club will be called 'Essex Baseball Club', henceforth referred to as EBC.

2. Affiliation

EBC will be affiliated to the British Baseball Federation.

3. Aims

EBC will aim to:

- i. Offer coaching and competitive baseball opportunities
- ii. Promote itself within the local community
- iii. Provide and maintain baseball facilities in conjunction with relevant local councils or landowners
- iv. Provide a duty of care to all members
- v. Provide baseball opportunities in a fair and equitable way to all

4. Membership

- 4.1 EBC will consist of elected committee members and a wider playing membership and be open to all who accept and support the club constitution and aims.
- 4.2 Membership will not be restricted on grounds of sex, gender, sexual orientation, race, or political and religious views.
- 4.3 All members aged over 18 and have paid appropriate membership fees (see item 5) will have the right to vote to elect committee members and on items raised at the annual general meeting.
- 4.4 Parents of members aged under 18 and have paid appropriate membership fees will be eligible to vote on their behalf.
- 4.5 All club members will be expected to behave in accordance with the club rules and code of conduct and disciplinary procedures may apply where the committee deem these codes to have been breached.
- 4.6 Committee members will be elected by wider membership votes at the annual general meeting (AGM).
- 4.7 Any EBC member can stand for committee election provided they are nominated and seconded by two independent members.

5. Membership fees

- 5.1 Membership fees will be reviewed and set annually by the EBC committee and communicated to the membership at the AGM.
- 5.2 EBC will communicate to the wider membership how annual fees were set and what expenses these fees are designed to cover.
- 5.3 Membership fees will be paid annually at the start of the baseball season.
- 5.4 The EBC may decide upon other charges or subscription at its discretion.

5.5 EBC operates a strict no pay, no play policy. Club members who are in debt to the club will be unable to play representative games until the outstanding fee/fees has been paid.

6. Elected committee members

6.1 These shall be:

- i. President
- ii. General manager
- iii. Operations manager
- iv. Treasurer
- v. Fundraising manager
- vi. Local council liaison
- vii. Youth officer
- viii. Team managers (A/AA/AAA/NBL)

6.2 Elected committee members will be in place for one baseball season before retiring annually and being eligible for re-appointment.

6.3 Should the EBC membership feel that an additional elected committee position is required this will need to be proposed and voted on at the AGM.

7. Finance

7.1 All monies raised on or behalf of the EBC shall be applied to the aims of the club and for no other purpose.

7.2 The elected treasurer is responsible for the finances of the EBC (with support from the fundraising manager).

7.3 Club funds will be held in bank account(s) in the name of the EBC accessible only by select members of the elected committee.

7.4 The financial year for the EBC will run from 1st December to 30th November annually.

7.5 A statement of accounts detailing held funds, income, and expenditure will be prepared by the treasurer and presented to the wider membership at the AGM.

7.6 Should it be required the accounts of the EBC will be made available for external audit.

7.7 Should the EBC cease to exist, remaining funds will be donated to a charitable cause voted on in the final AGM.

8. Annual general meeting

8.1 There will be an AGM held prior to the start of the subsequent baseball season to decide upon elected committee members and present club finances.

8.2 Elected committee members will each present a short annual report at the AGM.

8.3 Nominations and seconds for elected committee members shall be sent to the club president ahead of the AGM.

8.4 Quorum for the AGM will be $\geq 50\%$ of the elected committee members and 10% of the wider club membership.

8.5 The elected committee members have the right to call for an extraordinary general meeting (EGM) outside of the AGM and these will follow the same procedure.

9. Discipline and appeals

9.1 All concerns, allegations or reports of poor practice / abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately

in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

9.2 All complaints regarding the behaviour of club members should be presented in writing to the club president.

9.3 A disciplinary panel consisting of three elected club committee members will be put together and this panel is to be independent of the incident or dispute.

9.4 Members involved will be notified of the outcome of any disciplinary procedure within two-weeks of the complaint being received.

9.5 Disciplinary action, including suspension and removal of membership, will be decided upon by the disciplinary panel.

9.6 Serious offences (e.g., violence) will be referred directly to the police for investigation.

10. Representation

10.1 Elected committee members will represent EBC at official functions (e.g., the BBF AGM) and attendance will be decided upon amongst the committee.

10.2 Elected committee members will be supported by the club to attend such events and expenses deemed reasonable by the treasurer will be reimbursed.

11. Amendments to the constitution

Any proposed changes need to be presented in writing in advance of an AGM or EGM and will only be adopted if supported by a majority vote by quorum.

12. Declaration

Essex Baseball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of all members.



Date: 20/11/2023

Name: Brad Neal

Position: General Manager